



WOODPLUMPTON PARISH COUNCIL
MEETING TO BE HELD IN SIMON'S LOUNGE
PRESTON GRASSHOPPERS
LIGHTFOOT GREEN LANE, WOODPLUMPTON
on **TUESDAY 19th OCT 2021 AT 7.00pm.**

Before attending all attendees MUST read the Covid Method Statement and Risk Assessments available on our website

<https://www.woodplumptonparish.org/other-documents.php>

A G E N D A

1. APOLOGIES

2. APPROVAL OF THE MINUTES of the meeting held on 21st Sept 2021.

The Chairman is required to sign the Minutes as a true record.

3. TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

4. PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h) should raise them here. **In accordance with the Covid Risk Assessments, attendees are requested to inform the Clerk of their intention to attend the meeting.**

NOTE: The Council cannot make a decision or support a scheme until all the information is detailed on the agenda. For more information refer to the Parish website or contact the Clerk.

- Sgt M Hughes has been invited to update on police matters and report on the crime statistics for the area. PCSO Anyon may also be available to provide an update on the car causing an obstruction in Woodplumpton.
- The Parish Lengthsman has been invited to update members on his work load and any maintenance issues in the community garden.

5. LCC HIGHWAY CONCERNS

At the 21st Sept meeting, County Cllr S Whittam noted the Parish Council's concerns regarding poor road surfaces, a lack of urgency to resolve **the road re-alignment issue** outside Cottam Post Office and speeding concerns on **Moorside Lane**. Damage to a **Bridge 31** on Blackleach Lane was also recorded. County Cllr Whittam suggested the Parish Council contact the Cabinet Member for Highways as he has stated he will visit parishes to look at any areas of concern before attending a Parish Council meeting. The Clerk contacted him with the problem areas above and received a reply stating *I am so busy, I will try to get to the Parish as soon as possible*. Since the Sept meeting additional concerns have been raised at **The Orchard** and LCC have advised that despite the serious safety concerns, *the traffic team have not visited Bridge 31 and will not be able to do so for at least 4 weeks due to competing priorities*. **Members are requested to consider what further action can be taken, advise of any other concerns and confirm whether they would be willing to meet County Cllr Edwards at any of the locations if possible.**

6. PARISH & TOWN COUNCIL CONFERENCE

In addition to the site-specific concerns above, concerns were expressed that LCC do not provide named officer contact details or updates to ongoing projects. In addition, Highways District Lead have a 10-working day answer time. On the 29th Sept, LCC issued a Survey to 'capture views on how services can be improved' and it has now been announced this will be discussed further at the LCC / Parish & Town Council Conference on **Sat 13th Nov** from 09.45 – 14.00 – see email. **Members are requested to appoint an attendee to raise the above points and any other LCC concerns.**

Note – this is a different event to the LALC AGM considered under MIN 21/76

7. NW PRESTON DEVELOPMENT

After the September meeting, the Clerk received an amended planning application **06/2020/1421** which proposes to remove the local centre element from the Taylor Wimpey / Bloor Homes site between Sandy Lane and Tabley Lane and adds a new vehicular access off Tabley Lane. Following email responses from Members, on the **4th October**, the Clerk

- Issued a press statement to the Lancashire Post
- Emailed M Hudson (LCC) to ask how the applications will impact on the NW Preston Masterplan proposal to reduce traffic on Tabley Lane
- Emailed C Hayward (PCC) to request that the NW Preston Stakeholder meetings are resumed so we can understand how policies can be applied differently between Broughton and Bartle Village
- Emailed Ben Wallace MP to invite him to the October meeting.

The Lancashire Post are interested in the statement and will be in touch. LCC did not reply. An 'out of office' message was received from C Hayward and Ben Wallace's parliamentary assistant replied stating that he may be able to meet Members at his surgery once he has had an opportunity to consider the content of the email.

The Clerk has sent reminder emails requesting a reply by the 19th October. **Members are requested to consider any replies and agree which Cllrs are best placed to attend the meeting with Mr Wallace.**

8. SOCIAL MEDIA / COMMUNICATION

Although the Parish Council issues a quarterly Newsletter and adds news articles to the website, residents tend to engage with social media and the Parish Council misses an opportunity to present the facts / encourage residents to report concerns to the appropriate authorities. **Members are requested to consider linking a Facebook facility to the website.** Further research is necessary, but it may be possible to make a Facebook post without a reply function. Anyone wishing to reply, will need to respond through the website which means the Clerk will not get bogged down with inappropriate comments or complaints which the Parish Council does not have the power to resolve. A resident has also suggested that the Parish Council does a leaflet drop for all major planning applications – but the printing cost and delivery time can be avoided if social media is used.

9. NEIGHBOURHOOD PLAN (NHP)

Members are requested to **note** that the Planning Department have confirmed that the NHP has been sent to the Neighbourhood Plan Independent Examiner Referral Service (NPIERS) and an examiner should be appointed in 4 weeks. To keep the momentum going, **it is proposed that the Clerk refers any queries to the consultant, with a copy to Members.** Any specific concerns or queries which can't be resolved by email can be added to an agenda.

10. PLANNING APPLICATIONS

In order to keep the meeting as short as possible, to further reduce the likelihood of Covid infection, the Clerk is dealing with **routine** planning matters under delegated authority in accordance with Standing Order 2020 (15 xiv). **Members are requested to note the delegated comments on planning applications received since the last meeting.**

Members are also requested to **note** the 5th October email from Cllr Borrow (Cabinet Member for Planning and Regulation Preston City Council) regarding a safety concern at an un-authorised football facility in Eaves. The head of planning is yet to respond.

11. COMMUNITY GARDEN CHRISTMAS TREE

Under **MIN 21/69** it was **resolved** that quotes to remove the existing tree and walled planter and replace with a new tree and edging would be presented to the October meeting with a view to purchasing and planting a tree in November ready for the lights to be erected in December. **Members are requested to consider and approve any quotes received.** Members are also requested to **note** that a resident has offered to provide his time and labour to assist with the work, but he would not be able to provide a quote / insurance for the works.

12. WOODPLUMPTON STOCKS

At the 21st Sept meeting, reference was made to the heritage specialist who carried out the works on the Woodplumpton War Memorial and under **MIN 21/70** it was **resolved** that Cllr Bamber and Cllr Yates would work together to sort out the required statement with an update to be brought back to the October meeting. **A meeting was suggested for the 15th or 29th Oct and if necessary, Members are requested to consider the outcome of the meeting.**

13. FINANCIAL STATEMENT

The Chairman is requested to reconcile the statement of accounts with the bank statements for the end of Sept

14. HALF YEARLY BUDGET ANALYSIS Apr 21 – Sept 21

Members are requested to consider current expenditure against the budget and assess progress on any items outstanding.

15. CONSIDERATION OF 2022/23 BUDGET ITEMS

The November meeting will primarily focus on the 2022/23 budget. **Members are requested to identify any new budget or CIL items** so that an estimate of the costs can be provided for further consideration at the November meeting.

16. ACCOUNTS FOR PAYMENT

Members are requested to **note** the following account already paid under Standing Order 2020 /15 (b) xii

Lengthsman 22 - 25	£750.00	BACS	
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Members are requested to approve the following accounts for payment

Clerk's Oct Salary	£1160.11	BACS
HMRC PAYE	£101.94	BACS
Employer National Ins	£76.52	BACS

17. ROYAL BRITISH LEGION

Members are requested to approve the purchase of 2 poppy wreaths under S137 of the LGA 1972 at a cost of £44.00.

18. TRAFFIC CALMING UPDATES

Woodplumpton scheme - Following MIN 21/ 78 of the Sept meeting, the Clerk emailed LCC and the Solicitor to enquire how the Legal Agreement is signed and progressed. LCC were also requested to provide a breakdown of the costs and confirmation that these and the plan can be published. Again, a reply has not been received and the Clerk has requested an update prior to the meeting.

Catforth scheme – A meeting took place at Catforth Village Hall on the 4th October to discuss the Catforth Scheme. It was confirmed that LCC have no issues in resurfacing the lay-by at the Village Hall but LCC insisted that a new footpath at Catforth Road will need to meet the new design standards with regards to lighting and width or it will not be approved by the road safety team, consequently it was proposed that the path and lighting be erected on the layby side. LCC were unable to confirm if this will be acceptable until the plans are drawn up – and as the designer is off work with Covid - they are unable to promise any plans for at least 3 weeks.

Members are requested to note any updates or changes to the above position.

19. DATE OF NEXT MEETING

A provisional booking has been made to hold the next meeting at Preston Grasshoppers on **Monday 15th November at 7.00pm**. Members are requested to confirm whether to make a donation towards the facilities and advise if they wish to continue there – or rotate the meetings in other areas of the Parish.